Clearing yourself off a waitlist

1. Navigate over to the "My Info" tab – you can use this link. Log in using your STA username and password.

You'll see that I am waitlisted for HR124 – Leaves and Accommodations

2. Click "Cancel." This will bring up a confirmation box asking if you want to cancel your waitlist request. Click yes.

3. You're all set! You should get an automated system email from the STA saying that you are off the waitlist.